



THE HEALING TRUST

GENERAL DATA PROTECTION REGULATIONS (GDPR)

DATA PRIVACY NOTICE AND CLIENT CONFIDENTIALITY NOTICE

(CONFIDENTIAL)

Healing Centre Name:

WHY WE NEED YOUR CONSENT

This is to let you know how our healing work with clients complies with the GDPR, which came into force in May 2018. This obliges us to gain your consent in order to store and use your personal data, and so that we may offer treatments to you.

THE DATA WE HOLD

The information we hold will include your name and contact details. Additionally we keep brief records of each session, to be able to monitor your progress. Vetted healing centre staff only view these records and you may view your record at any time.

HOW WE STORE YOUR DATA

All confidential material is stored securely at our head office. We do not pass this sensitive information to any other organisation, or to anyone else without our clients' written, signed and dated consent. Your contact details are held digitally secure in case we need to let you know personally about a change to a centre's normal opening hours or to notify you of any closure.

In rare instances it may be necessary to seek the help of a doctor, or another agency, should a client require emergency treatment while at our centre, or should we learn that a client intends to harm themselves or another.

HOW LONG WE KEEP YOUR DATA

By law, we are obliged to retain adult records for 7 years after treatments conclude, and longer in the case of children. If a client should die during a period that they are being treated, records must be retained for 10 years post mortem.

CONFIDENTIALITY

We consider all information given to us, including verbally, to be highly confidential and we treat it as such.

CONSENT

I have read the above and understand it. I consent to my data* / my child's data* being stored and used as described. I am happy to proceed and to receive healing.

***Delete if not applicable**

Signed:		Date:	
PRINT NAME: IN BLOCK CAPITALS			
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